

**Minutes of Chester Cycle Campaign Monthly meeting**  
**7<sup>th</sup> July 2010 Customs House**  
**7:30pm**

Present: Andrew Burwood (chair) Mary Gillie (secretary), Tom Walker, David Robinson, Craig Steeland, Bethan Vaughan, Alex Ford (from 8.30pm)

Apologies: Anne Peek, Simon Brown, Peter Williams

1. The minutes were accepted as a true record of the last Campaign meeting.

Andy will consider options to circulate the minutes to the membership.

Craig suggested using our Cyclomania yahoo group as a means to contact membership and agreed to canvas views regarding to closing the yahoo group so that is only accessible to members.

2. Matters arising:

Mary reported she is awaiting a response from the Council lawyers regarding releasing information about the contracts issued for the towpath reserving.

Awaiting response from Simon regarding his previous actions:

- Simon still awaiting invitation to CWAC regulatory services board from Cllr Jill Houlbrook.
- Simon to formulate message to campaign members re discounted CTC membership through our affiliation.

Bethan reported that she is going through the steps to get the Council executive to accept the Steer Gleave Davies report so that it can become a public document.

David did not manage to provide a formal report to Business Quarter consultation however our views have been recorded.

The cycle display in Library is popular with many of the leaflets being taken.

Bethan reported that the cycle maps had been delayed to take into account as many as of our comments as possible. Bethan agreed to use the Campaign for consultation in future. David raised the possibility of a map indicating how busy roads are, Bethan said it was being considered.

3. It was agreed that the meeting with Cycle England would be a major item for the next meeting as part of a general discussion on strategy. In general the future for funding and Cycle England is bleak. Cycle England were not very forthcoming, only really offering best practice.
4. It was agreed that the Campaign would formally support Richard Nixon's proposals for the A540 upgrading the footpath. This should not preclude better solutions in future.

ACTION: Mary to inform Peter that he can send a formal letter of approval.

5. David reported that he had problems getting from the Council website to the CDT website.

ACTION: Bethan to follow up why the links to the CDT are not available from the Council website.

6. It was agreed that the CDT steering group minutes would be sent to the Campaign and put on the website once approved. Bethan will receive the Campaign minutes.

ACTION: Bethan and Mary to send minutes.

7. A CDT newsletter was discussed. It was explained that the Campaign did not expect a 'glitzy CDT newsletter' rather a A4 summary, possibly with suggested actions for people

who would like to participate. It could be sent to the database of emails.

ACTION: Bethan to look into a newsletter.

8. The final draft of the report on 'nervous cyclists' will be ready soon. It should be able to publish it without names.
9. There has been a request from Sally Buttifant for a press release for the cycle racks on the Mid Cheshire railway and help with a survey of cycle use from Delamere and Mouldsworth. It was agreed that a press release would be a good idea. David and Andy offered to help with a survey. Mary suggested asking for help from Ashton Hayes and students from the University. It was noted that the number of bike users may be limited if they are concerned about not being allowed on trains.

ACTION: Mary to contact Sally Buttifant, Ashton Hayes and Roy Alexander (University of Chester).

10. It was agreed to offer leaflet for the Blacon festival that has a bike theme but not to have a stall at the Chester-Liverpool ride.

ACTION: Mary to send Andy, Steve Perry's email to offer our leaflets.

11. Bethan reported that there a consultant has been employed to consider three options for the Dee Bridge. Bethan will keep the Campaign up to date with the planning process.

ACTION: Mary to send Bethan's details to Cathy Harrington as she is organising group in favour of the Bridge

12. Events at Bike week were good. It was suggested that some kind of route to link the stalls etc. would have helped.
13. There was a discussion over how to increase membership and active members. Suggestions were:
  - Targeting people at key point such as the station and aim at membership rather information.
  - Circulating information about membership via groups such as Transition Towns.
  - Ensure the signs to the meeting are up in the pub.
  - Providing quick actions with the newsletter.

ACTION: Craig to bring signs.

14. David reported that the remaining bike racks at the railway station will be put up soon and he will be contacted to ensure they are well positioned.
15. The offer of meeting Bethan outside of the monthly meeting was discussed, it was felt it would be a good idea.

ACTION: It was agreed that Mary should contact Bethan regarding meeting outside our monthly meetings.

16. It was agreed topics for the next meeting (4<sup>th</sup> August) will be:
  - Our strategy for the next couple of years
  - How to increase and motivate our membership
  - How to improve communication